

COMPUTER RULES

- Patrons must be at least 8 years old to use the computers.
- Patrons must sign in at the front desk using correct name and correct starting time. Do not use initials.
- If patrons are under age 8 they must have an adult with them at the computer.
- Only one person at a computer, unless an adult is supervising a child.
- There is a 30 minute time limit. If no other patron is waiting to use the computers, a patron may ask the staff for an additional 30 minutes, with a total of 60 minutes per day allowed.
- Individuals who are accompanied by children are responsible for the children's behavior. If the children violate the Patron Behavior Policy* the parent/guardians will lose their computer privileges.
- All illegal activity is prohibited.
- Do not change computer settings or download software. Files may be downloaded to USB drives. The library is not responsible for any damage to personal USB drives.
- Printing costs 20 cents per page for black and white.
- Headphones/earbuds may be checked out at the front desk.
- Be considerate of other patrons.
- Wireless access information is available at the front desk.
- The library staff will assist with basic computer use. However, staff cannot be expected to complete patrons' searches or documents.
- Patrons not following the rules as stated in the Internet Policy* will lose computer privileges.

* The Harlem Public Library Patron Behavior Policy is available upon request.

*The Harlem Public Library Internet Access Policy is available at the front desk.